



**GRIFFIN GATE COMMUNITY ASSOCIATION**

1470 Sugar Maple Lane

Lexington, KY 40511

Phone: (859) 254.2260 Fax: (859) 233.3137

**Resident Absentee Information**

**Please fill out and return to the Griffin Gate Office**

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Departing: \_\_\_\_\_

Returning: \_\_\_\_\_

Traveling to:

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**In case if an emergency, contact:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

House key left at management office? Yes \_\_\_\_\_ No \_\_\_\_\_

Guests to be admitted while you are out of town:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have an alarm system? Yes \_\_\_\_\_ No \_\_\_\_\_

Company: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_