



GRIFFIN GATE COMMUNITY ASSOCIATION

1470 Sugar Maple Lane

Lexington, KY 40511

Phone: (859) 254.2260 Fax: (859) 233.3137

Resident Absentee Information

Please fill out and return to the Griffin Gate Office

Date: _____

Name: _____

Address: _____

Departing: _____

Returning: _____

Traveling to:

Address: _____

Telephone: _____

In case if an emergency, contact:

Name: _____

Address: _____

Telephone: _____

House key left at management office? Yes _____ No _____

Guests to be admitted while you are out of town:

Do you have an alarm system? Yes _____ No _____

Company: _____

Contact Person: _____

Telephone: _____